

**WEST BRADFORD TOWNSHIP**  
**CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 21-26**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF WEST BRADFORD TOWNSHIP AMENDING THE  
WEST BRADFORD TOWNSHIP EMPLOYEE  
PERSONNEL POLICY MANUAL WHICH WAS  
ADOPTED BY RESOLUTION NO. 18-12 ON AUGUST  
14, 2018, SPECIFICALLY TO AMEND THE EMPLOYEE  
BENEFITS VACATION POLICY FOUND UNDER  
SECTION III.E.**

**WHEREAS**, West Bradford Township is a Second Class Township organized in the Commonwealth of Pennsylvania and governed by the Second Class Township Code, 53 P.S. §65101 *et seq.*; and

**WHEREAS**, Section 607 of the Second Class Township Code, 53 P.S. §65607, charges the Board of Supervisors with the governance of the Township, the authority to employ persons as may be necessary for the general conduct of Township business and to provide for the organization and supervision of persons so employed; and

**WHEREAS**, the Board of Supervisors believes it is essential for the proper operation of the Township to routinely update the West Bradford Township Employee Personnel Policy Manual (the "Personnel Policy") to reflect current policies of the Board of Supervisors; and

**WHEREAS**, to continue to offer competitive wages and benefits the Board of Supervisors believes the accrual of vacation days should reflect that intention.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of West Bradford Township that the Personnel Policy shall be amended by amending Section III.E titled "Vacation" to read as follows:

**E) VACATION**

Vacation leave will be accrued by all permanent, full time employees as follows:

0 months to 12 months	5 days
1 year to 2 years	6 days
2 years to 5 years	10 days
5 years to 10 years	15 days
10 years to 15 years	16 days *
15 years to 25 years	21 days
25 years +	25 days