

**TOWNSHIP OF WEST BRADFORD  
CHESTER COUNTY, PENNSYLVANIA  
RESOLUTION 20-06**

**WHEREAS**, by virtue of Resolution No. 08-24, adopted on November 25, 2008, the Township of West Bradford declared its intent to follow the schedule and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by Resolution of the governing body of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of West Bradford Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

(All records to be disposed of on February 17, 2020)

Department: [Administration]

Documents: [CCIU 2008-2011, 3 cu. ft.]

Department: [Administration]

Documents: [Employment Applications Not Hired 2012-2016, 3 cu. ft.]

Department: [Administration]

Documents: [Ethics Forms 1998-2011, 2 cu. ft.]

Department: [Administration]

Documents: [General Correspondence – State, County & Local 1996-2012, 4 cu. ft.]

Department: [Administration]

Documents: [Insurance Policies 1997-2011, 3 cu. ft.]

Department: [Administration]

Documents: [Police Reports 1999-2013, 2 cu. ft.]

Department: [Administration]

Documents: [Proofs of Publication 1996-2011, 2 cu. ft.]

Department: [Administration]

Documents: [Solicitation Permits 2008-2014, 4.5 cu. ft.]

Department: [Codes]

Documents: [Demolition Permits – Fire Training Exercises 2000-2001, 3 cu. ft.]

Department: [Codes]

Documents: [Fireworks Permits 2007-2010, 3 cu. ft.]

Department: [Codes]  
 Documents: [Junk Yard Licenses 1975-2001, 3 cu. ft.]

Department: [Codes]  
 Documents: [Mobile Home Park Licenses 2001-2010, 3 cu. ft.]

Department: [Codes]  
 Documents: [Monthly Building Permit Reports 2007-2014, 2 cu. ft.]

Department: [Codes]  
 Documents: [Right-to-Know Requests 2011-2016, 3 cu. ft.]

Department: [Codes]  
 Documents: [Sign Permits 1997-2006, 3 cu. ft.]

Department: [Codes]  
 Documents: [Temporary Membrane Structures/Tents 2000-2016, 4 cu. ft.]

Department: [Codes]  
 Documents: [Temporary Sales/Construction/Storage Trailer Permits 1998-2012, 3 cu. ft.]

Department: [Codes]  
 Documents: [Timber Harvesting Permits 1998, 3 cu. ft.]

Department: [Codes]  
 Documents: [Residential Building Permit Building Plans Only 2001-2013, 7 cu. ft.]

Department: [Codes]  
 Documents: [Residential Building Permit Master Building Plans 2005-2013, 8 cu. ft.]

Department: [Finance]  
 Documents: [Amusement Tax Correspondence 1999, 2 cu. ft.]

Department: [Finance]  
 Documents: [Audit Contracts 2000-2001 & 2005-2008, Auditor RFP's 2012, 3 cu.ft.]

Department: [Finance]  
 Documents: [Bank & Financial Statements 2007-2012, 2.0 cu. ft.]

Department: [Finance]  
 Documents: [Certificates of Deposit Information 1992, Deposits 2007-2012, 3 cu. ft.]

Department: [Finance]  
 Documents: [Certifications 2006-2012, 3 cu. ft.]

Department: [Finance]  
 Documents: [Employee Bonds 1990-1993, 3 cu. ft.]

Department: [Finance]  
 Documents: [Journal Entries, General Ledger, General Journals 2007-2012, 3 cu. ft.]

Department: [Finance]  
Documents: [Liquid Fuels Reports 1973,1975,1976, 1992-1996, 2003-2008, 2 cu. ft.]

Department: [Finance]  
Documents: [Paid, Engineering and State Fund Invoices 2006-2012, 3 cu. ft.]

Department: [Finance]  
Documents: [PMRS Annual Financial Report 2002, 3 cu. ft.]

Department: [Finance]  
Documents: [Real Estate Transfer Reports 1996, 1997, 1999-2013, 3 cu. ft.]

Department: [Finance]  
Documents: [Refuse, Hydrant, Sewer Payments 2010-2012, 3 cu. ft.]

Department: [Finance]  
Documents: [Tax Claim Bureau Correspondence 2003-2010, 2 cu. ft.]

Department: [Parks]  
Documents: [DARC 2003-2013, 2 cu. ft.]

Department: [Parks]  
Documents: [Pavilion Rentals 2006-2017, 2 cu. ft.]

Department: [Parks]  
Documents: [Park Rules, Misc. Files 2003-2013, 2 cu. ft.]

Department: [Public Works]  
Documents: [Road Bids, unsuccessful & successful 1995-2008, 2 cu. ft.]

Department: [Public Works]  
Documents: [Road Permits 1997-2014, 2 cu. ft.]

Department: [Public Works]  
Documents: [Sold & Traded Vehicles 1998-2004, 2 cu. ft.]

Department: [Refuse]  
Documents: [BFI Paperwork 2002-2006, 3 cu. ft.]

Department: [Refuse]  
Documents: [Old Recycling Correspondence 1998-2008, 3 cu. ft.]

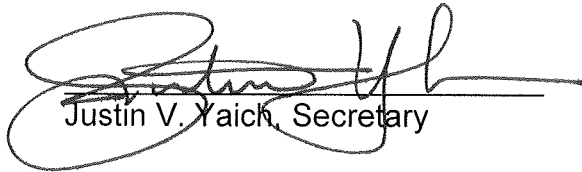
Department: [Refuse]  
Documents: [Recycling Grants 1993-2008, 3 cu. ft.]

Department: [Refuse]  
Documents: [Service Requests 2001-2017, 3 cu. ft.]

Adopted this 11<sup>th</sup> day of February, 2020

ATTEST:

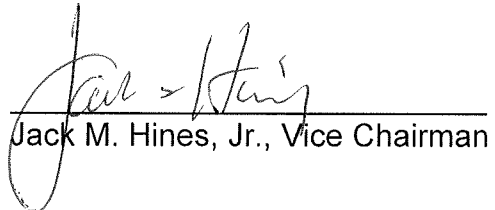
TOWNSHIP OF WEST BRADFORD  
BOARD OF SUPERVISORS



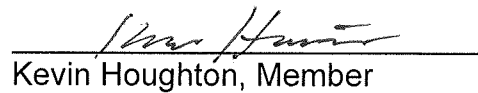
Justin V. Yaich, Secretary



Laurie W. Abele, Chairwoman



Jack M. Hines, Jr., Vice Chairman



Kevin Houghton, Member