

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
DECEMBER 8, 2020**

BOARD OF SUPERVISORS

Laurie W. Abele, Chairwoman
Jack M. Hines, Jr., Vice Chairman
Kevin Houghton, Member

TOWNSHIP PERSONNEL

Justin Yaich, Township Manager
Ron Youtz, Public Works Director
Jim Lucas, Codes Director
Jack Law, Fire Chief

Chairwoman Abele called the meeting to order at 7:00 p.m.

Mrs. Abele announced that the Board met in executive session on December 8, 2020 from 6:00 p.m. to 7:00 p.m. to discuss personnel, litigation and real estate.

PUBLIC COMMENT

Mrs. Abele opened the floor to public comment.

Mr. Yaich stated that he received two comments from John Merva, 2048 Arrowhead Trail. Mr. Merva inquired when the Township would move their meetings completely to the Zoom platform. Mr. Merva also questioned the composition of the Embreeville Steering Committee and feels the Township should put more individuals on the committee.

Mr. Yaich stated that the Township received many volunteer requests but had to make a decision how best to craft a steering committee that would be manageable and productive, while reaching the largest population possible. In consultation with the Townships Land Planner, it was advised that a group of seven individuals is ideal for this type of steering committee. Mr. Yaich also stated that there would be opportunities, throughout the process, for residents to engage and have their suggestions heard.

The consensus of the Board was that the size of the committee and the representation on the committee was ideal.

MINUTES – NOVEMBER 10, 2020

Mr. Hines motioned to approve the November 10, 2020 Meeting Minutes as presented, second by Mr. Houghton. Motion carried 3-0.

TREASURER'S REPORT

Mr. Yaich reported on fund activity for the year to date and presented a list of bills to be paid. Mr. Houghton motioned to pay the bills as presented, second by Mr. Hines. Motion carried 2-0. Mr. Hines abstained due to a conflict on certain invoices.

DEPARTMENT OF BUILDING SAFETY REPORT

Mr. Lucas presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT REPORT

Mr. Youtz presented a report on the Public Works Department that covered street, refuse, sewer and parks; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

Fire Chief Law presented a report of the Fire Company activities for the previous month; a copy of this report is on file at the Township Building. Chief Law stated that the Fire Company is working on plans to have Santa visit the Township on the fire truck. All safety protocols will be followed.

STATE POLICE REPORT

Mr. Yaich presented a report of State Police activities in the Township for the previous month; a copy of this report is on file at the Township Building.

BUSINESS:

Public Hearing – West Bradford Agricultural Security Area and Resolution 20-30

Mrs. Abele opened the hearing at 7:14 p.m.

Mr. Yaich explained the agricultural security area and the properties to be added.

Mrs. Abele requested any public comment. Hearing none, Mrs. Abele closed the hearing at 7:16 p.m.

Mr. Hines motioned to adopt Resolution 20-30, second by Mr. Houghton. Motion carried 3-0.

Public Hearing – 2021 Budget and Resolution 20-31

Mrs. Abele opened the hearing at 7:17 p.m.

Mr. Yaich gave a brief overview of the 2021 budget.

Mrs. Abele opened the floor to public comment. Hearing none, Mrs. Abele closed the hearing at 7:20 p.m.

Mr. Houghton motioned to adopt Resolution 20-31, second by Mr. Hines. Motion carried 3-0.

Resolution 20-32 – Adjusting the 2020 Budget Line Items

Mr. Hines motioned to adopt Resolution 20-32, second by Mr. Houghton. Motion carried 3-0.

Ordinance Amending Chapter 450 of Zoning Ordinance - Signs

Mr. Houghton motioned to authorize the submission of the revised draft ordinance to the Chester County Planning Commission and the West Bradford Township Planning Commission for final review, second by Mr. Hines. Motion carried 3-0.

Embreeville Master Plan Steering Committee

Mr. Hines motioned to appoint the following individuals to the Embreeville Steering Committee: Roberta Ekdahl, Resident; Jack Hines, Board of Supervisors; Chris Parker, Planning Commission; Matt Downs, Historic Commission; Carol Crothers, Recreation Commission; Bob Portnoy, Marshallton Conservation Trust; Lyle Frederick, Open Space; Mark Slouf, Friends of Martin's Tavern; Brian Ceribelli, WBYA, second by Mr. Houghton. Motion carried 3-0.

2021 Salary Adjustments

Mr. Hines motioned to approve the 2021 salary adjustments as discussed by the Board, second by Mr. Houghton. Motion carried 3-0.

SUBDIVISIONS:

2020-01 Hoglen, LLC – 545 Groundhog College Road – 4 Lots – Preliminary

Mr. Hines motioned to acknowledge the written extension of time for review, received from the Applicant, until January 31, 2021, second by Mr. Houghton. Motion carried 3-0.

NOTICES:

- The December 22, 2020 Board of Supervisors Meeting is cancelled.
- The next meeting of the Board of Supervisors is the Organization/Business meeting on Monday, January 4, 2021 at 6:00 p.m.
- The Township office will be closed on Thursday, December 24, 2020 and Friday, December 25, 2020 for the Christmas holiday.
- Refuse/recycle will be collected per normal schedule on Thursday Christmas Eve.
- Collection for Friday, Christmas Day, customers will take place on Wednesday, December 23rd. There will be no collection on December 25th.
- The Township Office will also be closed on New Year's Day - Friday, January 1, 2021. Refuse/Large Item and Recycle will not be collected this day. Collection for Friday customers will be on Wednesday, December 30th.

There being no additional business, at 7:32 p.m. Mr. Hines motioned to adjourn the meeting, second by Mr. Houghton. Motion carried 3-0.

Respectfully submitted,

Justin V. Yaich
Township Secretary

JVY/kw