

WEST BRADFORD TOWNSHIP BOARD OF SUPERVISORS MAY 11, 2021	
BOARD OF SUPERVISORS	TOWNSHIP PERSONNEL
Jack M. Hines, Chairman Kevin Houghton, Vice-Chairman Laurie Abele, Member	Justin Yaich, Township Manager Ron Youtz, Public Works Director James Lucas, Codes Director Jack Law, Fire Chief Pamela Henrichon, Administrative Assistant

CALL TO ORDER

Chairman Jack M. Hines called the meeting to order at 7:00 p.m.

Mr. Hines announced that the Board met in executive session on Tuesday, May 11, 2021 from 6:00 p.m. to 7:00 p.m. to discuss real estate and personnel matters.

PUBLIC COMMENT

None.

BUSINESS

MINUTES – April 13, 2021

Mrs. Abele motioned to approve the March 9, 2021 Meeting Minutes as presented, second by Mr. Houghton. Motion carried 3-0.

TREASURER’S REPORT

Mr. Yaich reported on fund activity for the year to date and presented a list of bills to be paid. Mr. Houghton motioned to pay the bills as presented, second by Mrs. Abele. Mr. Hines abstained due to a conflict. Motion carried 2-0.

DEPARTMENT OF BUILDING SAFETY REPORT

Mr. Lucas presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT REPORT

Mr. Youtz presented a report on the Public Works Department that covered street, refuse, sewer and parks; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

Fire Chief Law presented the report for the month; a copy of the report is on file in the Township Building.

STATE POLICE REPORT

Mr. Yaich presented the State Police report for the month of April 2021; a copy is on file in the Township Building.

Ordinance 21-05 – Amending various sections of the Zoning Ordinance related to Daycare Use and Sports Complexes

Mr. Hines asked the Board to consider scheduling the hearing to Adopt Ordinance 21-05 for Tuesday, June 8, 2021.

Mrs. Abele motioned to schedule the hearing to Adopt Ordinance 21-05 for Tuesday, June 8, 2021, seconded by Mr. Houghton. Motion carried 3-0.

Resolution 21-16 - Employee Policy Amendments

Mrs. Abele motioned to adopt Resolution 21-16 Employee Policy Amendments, second by Mr. Houghton. Motion carried 3-0.

Resolution 21-19 – Accepting Additional Right-of-way along Broad Run Road – T383

Mr. Houghton motioned to adopt Resolution 21-19- Accepting Additional Right-of-Way along Broad Run Road – T383, second by Mrs. Abele. Motion carried 3-0.

Proposal for Audio, Visual, Technology (AVT) for Administration Building

Mrs. Abele motioned to accept the proposal for AVT for the current building project, second by Mr. Houghton. Motion carried 3-0.

Proposal for Furniture Specification for Administration Building

Mr. Houghton motioned accept the proposal for the furniture specification for the current building project, second by Mrs. Abele. Motion carried 3-0.

Deputy Right to Know Officer

Mrs. Abele motioned to appoint Pam Henrichon as Deputy Right to Know Officer to fill the vacancy, seconded by Mr. Houghton. Motion carried 3-0.

Codes Clerk

Mr. Houghton motioned to ratify the hiring of Lori Cappello to the position of Codes Clerk, subject to a six-month probationary period, seconded by Mrs. Abele. Ms. Cappello will be an at-will employee. Motion carried 3-0.

TND-2 Design Review Committee

Mrs. Abele motioned to re-appoint the following members to a one-year term ending December 31, 2021: Tom Comitta – Land Planner, William Cook – Architect, Mark Slouf – Planning Commission Representative, Kevin Houghton – Board of Supervisors Representative, Martin Roach – Historical Commission Representative, seconded by Mr., Houghton. Motion carried 3-0.

SUBDIVISIONS:

Conditional Use Application #46 – United Sports Training Center

Mr. Houghton motioned to accept the Conditional Use Application filed on behalf of USTC and refer the same to the Planning Commission for review and comment and to schedule the Conditional Use Application hearing for Tuesday, June 8, 2021 at 7:00 p.m., seconded by Mrs. Abele. Motion carried 3-0

545 Groundhog College Road

Mrs. Abele motioned to authorize the Manager and Township Solicitor to begin the process of consolidating lots 3 and 4 of the Lenfest Subdivision Plan, seconded by Mr. Houghton. Motion carried 3-0.

Chairman Hines announced that the Board will continue to meet in person. As COVID restrictions continue to ease, the Board of Supervisors will be looking for all committees and groups to return to in person meetings, as was required by law prior to the Governor's COVID emergency declaration. The consensus of the Board of Supervisors is that in person meetings are critically important to the operation and function of the Township Government.

NOTICES

- The Board's next scheduled meeting is Tuesday, May 25, 2021 at 7:00 p.m., if needed. Follow our website for up to date cancellations.
- The Board's next business meeting will be held on Tuesday, June 8, 2021 at 7:00 p.m. The Board will meet at the West Bradford Firehouse Substation, 1387 Campus Dr.

Respectfully submitted,

Justin V. Yaich
Township Secretary