

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
SEPTEMBER 13, 2016**

ATTENDANCE:

BOARD OF SUPERVISORS

Bruce W. Lavery, Chairman
Mark J. Blair, Vice Chairman
Jack M. Hines, Jr., Member

TOWNSHIP PERSONNEL

Justin Yaich, Township Manager
Jim Lucas, Codes Director
Ron Youtz, Public Works Director

Chairman Bruce Lavery called the meeting to order at 8:04 p.m.

Mr. Lavery announced that the Board met in executive session from 7:00 p.m. to 7:30 p.m. to discuss matters of litigation.

PUBLIC COMMENT

- Jeffrey Callahan – 623 Broad Run Road – Questioned Supervisor Hines as to the status of the appeal before the Commonwealth Court regarding Embreeville Redevelopment. Mr. Hines explained the status of the appeal.

MINUTES - AUGUST 9, 2016

Mr. Blair motioned to approve the August 9, 2016 Meeting Minutes as presented, second by Mr. Hines. Motion carried 3-0.

TREASURER'S REPORT

Mr. Yaich reported on fund activity for the year to date and presented a list of bills to be paid. Mr. Lavery motioned to pay the bills as presented, second by Mr. Blair. Mr. Hines abstained. Motion carried 2-0.

DEPARTMENT OF BUILDING SAFETY REPORT

Mr. Lucas presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT REPORT

Mr. Youtz presented a report on refuse and recyclable collection, compost site activity, roadway repairs and improvements, sanitary sewer treatment, vehicle fleet maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

PARKS DEPARTMENT REPORT

Mr. Yaich presented a report on behalf of Mr. Euler on park maintenance, recreational programs, facility maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

On behalf of Fire Chief Law, Mr. Lucas presented a report of the West Bradford Fire Company activities for the previous month; a copy of this report is on file at the Township Building.

STATE POLICE REPORT

On behalf of the Pennsylvania State Police, Mr. Lavery presented a report of activities in the Township for the previous month; a copy of this report is on file at the Township Building.

BUSINESS

2017 Budget

The Board discussed possible workshop dates for the 2017 Township Budget. The Board consensus was to meet on Monday, October 10, 2016 at 6:00 p.m. and again on Thursday, October 13, 2016, if needed.

Resignation

Mr. Lavery presented the resignation of Dan Burgess from the Downingtown Library Board. The Board thanked Mr. Burgess for his years of service and asked that a note be placed on the website seeking a replacement. Mr. Hines motioned to accept the resignation of Dan Burgess, second by Mr. Blair. Motion carried 3-0.

New Employee – Wastewater Treatment Facility

Mr. Blair motioned to confirm the hiring of Stephen Fuller for the full-time position of treatment plant operator, subject to a six-month probation period and successful completion of a background check, second by Mr. Hines. Motion carried 3-0. Mr. Fuller will be an at-will employee

New Employee – Deputy Fire Inspector

Mr. Blair motioned to confirm the hiring of William Buttner, Jr. for the position of deputy fire inspector at a rate of \$15.00 per hour, not to exceed 100 hours annually, second by Mr. Hines. Motion carried 3-0. Mr. Buttner will be an at-will employee and the position is not eligible for any benefits.

SUBDIVISIONS

2016-03 George Supplee Lot Line Change – 2 Lots – Final

Mr. Hines motioned to approve the plans as presented, second by Mr. Blair. Motion carried 3-0.

2016-01 Barbara Supplee Lot Line Change – 2 Lots – Final

Mr. Blair motioned to grant the additional waiver request to eliminate the need for soils testing on Mrs. Supplee's lot as outlined in AECOM's review letter dated 9-13-2016, second by Mr. Hines. Motion carried 3-0. Mr. Blair motioned to grant conditional final approval based upon a note being printed on the plan indicating the waiver request and approval, second by Mr. Hines. Motion carried 3-0.

NOTICES

Mr. Lavery gave the following notices:

- The September 27 Board of Supervisors Meeting is cancelled.
- The Board of Supervisors will next meet on October 11, 2016 at 8:00 p.m. at the Township Building.

There being no additional business, at 8:22 p.m. Mr. Blair motioned to adjourn the meeting, second by Mr. Hines. Motion carried 3-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Justin V. Yaich", written over a horizontal line.

Justin V. Yaich
Township Secretary

JVY/kw