

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
FEBRUARY 9, 2016**

ATTENDANCE:

BOARD OF SUPERVISORS

Bruce W. Laverty, Chairman
Mark J. Blair, Vice Chairman
Jack M. Hines, Member

TOWNSHIP PERSONNEL

Doug Kapp, Interim Township Manager
Mike Euler, Parks Director

Chairman Bruce Laverty called the meeting to order at 8:00 p.m.

The Board met prior to this evening's meeting to discuss matters of litigation and personnel.

PUBLIC COMMENT

- Mr. Slouf, representing the Friends of Marshallton, presented the Board members with a rendering of the proposed Trimbleville sign. General discussion on the design of the sign took place. Mr. Slouf also advised a variance from the Zoning Hearing Board would be required and asked the members of the Board to consider waiving those fees required to hold the hearing, as the Friends of Marshallton are a not for profit organization.
- Mr. Callahan of 623 Broad Run Road asked the Board "who is Mr. Lucas and is he here?" Mr. Callahan asked the Board where the Township monies are located and if they "show up relatively clearly". He provided the members with a copy of a DEP report which identifies the Broad Run Creek as an exceptional value waterway. Mr. Callahan also provided the members of the Board with a letter relative to Cedar Grove Environmental, stating that the document indicates "Cedar Grove Environmental is not a legitimate water testing company".

MINUTES – JANUARY 4, 2016

Mr. Blair motioned to approve the January 4, 2016 Meeting Minutes as presented, second by Mr. Hines. All ayes, motion carried 3 – 0.

TREASURER'S REPORT

Mr. Kapp reported on fund activity for the year to date and presented a list of bills to be paid.

Mr. Hines motioned to accept the Treasurer's Report as presented, second by Mr. Blair. Let the record reflect Mr. Hines abstained from voting to pay the Brandywine Conservancy invoice as he is an Officer of the organization, motion carried 2 – 0 – 1 .

DEPARTMENT OF BUILDING SAFETY

On behalf of Mr. Lucas, Mr. Blair presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT

Mr. Hines presented a report on refuse and recyclable collection, compost site activity, roadway repairs and improvements, sanitary sewer treatment, vehicle fleet maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

PARKS DEPARTMENT

Mr. Euler presented a report on park maintenance, recreational programs, facility maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

On behalf of Fire Chief Law, Mr. Kapp presented a report of the West Bradford Fire Company activities for the previous month; a copy of this report is on file at the Township Building.

STATE POLICE REPORT

On behalf of the Pennsylvania State Police, Corporal Edward Ryan presented a report of activities in the Township for the previous month; a copy of this report is on file at the Township Building.

BUSINESS

Township Manager - Appointment of Mr. Justin Yaich

Mr. Blair motioned to confirm the hiring of Mr. Yaich to be the Township Manager. Mr. Yaich is an at will employee and is subject to a one year probationary period. He will begin work on February 29, 2016. Mr. Hines seconded the motion and the motion passed unanimously 3-0.

Secretary-Treasurer

Mr. Hines motioned to appoint Mr. Yaich to be Secretary-Treasurer effective February 29, 2016 and require a bond in the amount of \$2,000,000. Mr. Blair seconded the motion and the motion passed unanimously 3-0.

Zoning Officer

Mr. Blair motioned to appoint Mr. Yaich to be Zoning Officer effective February 29, 2016. Mr. Hines seconded the motion and the motion passed unanimously 3-0.

Christiana Watershed TMDL Strategy

Mr. Dan Daley, P.E. of E.B. Walsh and Associates Engineers, presented a status report on the Christiana Watershed TMDL project and its effects on certain portions of the Township. Mr. Daley indicated this is the beginning stage of TMDL and the final plan would have to be approved by the Department of Environmental Protection. General discussion between the members of the Board took place regarding the project. This meeting was advertised in the Daily Local News as required by law and is intended to obtain public comment. Additional public comment can be submitted to the Township Engineer through the Township Office Staff.

Resolution 16-06 – Dedication of Whiffletree Lane, Tattersall 5 Development

Mr. Daley discussed some outstanding items on the punch list that need to be addressed prior to final dedication. The Board of Supervisors has requested that Mr. Daley establish a financial security agreement with an addendum that this amount is being left with the Township and will be paid to the Township if not paid by the Developer within a specified time. Also, a value should be placed on the outstanding items and a cash escrow established. Mr. Blair noted items #4 & #5 should be completed before the resolution is voted upon. The Board has tabled this resolution at this time.

Resolution 16-04 – Declaration of Disaster Emergency

Mr. Blair motioned to approve the Declaration of Disaster Emergency due to winter storm Jonas. Second by Mr. Hines. All ayes 3-0.

Resolution 16-05 – Fee Schedule Amendment

Mr. Hines motioned to add an explanatory notation to the Building Appeals application fee as discussed at the January meeting. Second by Mr. Blair. All ayes 3-0.

Signal Service Traffic Signal Maintenance

Mr. Blair motioned to approve a two year contract with Signal Service Inc. for traffic signal maintenance. Second by Mr. Hines. All ayes 3-0.

2016 Salary Adjustments

Mr. Hines motioned to approve the employee salary adjustments for the year 2016 with a caveat that they will be revisited later. Second by Mr. Blair. All ayes, motion carried 3 – 0.

SUBDIVISIONS

There were no subdivisions considered at this evening's meeting.

NOTICES

Mr. Lavery gave the following notices:

- The February 23 Board of Supervisors Meeting will be cancelled.
- The Board will next meet on March 8 at 8:00 p.m. at the Township Building.
- An Open House Honoring Retired Supervisor John A. Haiko will be held before the March 8 meeting from 5 to 8 p.m.

There being no additional business, at 9:05 p.m. Mr. Blair motioned to adjourn the meeting, second by Mr. Hines. All ayes, motion carried 3 – 0.

Respectfully submitted,



Douglas Kapp
Interim Township Manager