

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS - BUSINESS MEETING
December 13, 2022**

BOARD OF SUPERVISORS

Kevin Houghton, Chairman
Laurie Abele, Vice-Chairwoman
Jack M. Hines, Jr., Member

TOWNSHIP PERSONNEL

Justin Yaich, Township Manager
Scott Andress, Public Works Director
Joseph Antonelli, Planning & Zoning Director
Jack Law, Fire Chief
Pamela Henrichon, Administrative Assistant

CALL TO ORDER

Chairman Kevin Houghton called the meeting to order at 7:00 p.m.

Mr. Houghton announced that the Board met in executive session on Tuesday, December 13, 2022, from 5:00 p.m. to 6:00 p.m. to discuss real estate and personnel.

PUBLIC COMMENT

Chuck Zielinski – 1382 Old Bar Cir. – stated he would like to go over the raw data for the DASD proposed building expansion at Bradford Heights Elementary. He is opposed to the 5th - 6th grade center.

Jeffrey Gabbai – 1402 Hampton Dr. – stated he is opposed to the 5th -6th grade center at Bradford Heights because of increased traffic and safety issues on Romig Rd.

Bryan Kelly – 1301 Stonegate Dr. – stated he is opposed to the 5th -6th grade center at Bradford Heights because of traffic, impervious surface, and general look and feel.

Greg Robino – 1387 Saddle Tree Cir. – stated he is opposed to the 5th -6th grade center at Bradford Heights because entering and exiting will be difficult sharing with both schools. The hill is dangerous in inclement weather and questioned impervious coverage. He is in favor of the gym and other minor improvements at the elementary school.

Jennifer Fenn – 1511 Walton Dr. – stated she is in favor of the proposed 5th & 6th grade center. Busing for children in our area can take up to 45 minutes each way. Studies have shown depression, lower grades, poor levels of fitness, fewer social activities, and poor study habits. Ms. Fenn is also in favor of full day kindergarten.

Louis Ramon – 1445 Carolina Pl. – stated he is opposed to the 5th -6th grade center at Bradford Heights because it is not safe on Romig Road due to traffic.

Rebecca Heaps – 1433 Carolina Pl. – stated she respectfully requests we do not raise the impervious surface limits to avoid flooding and promote green space.

Boyd Peart – 1355 Pennsridge Pl. – stated he thinks the 5th & 6th grade center should be at the Embreville site.

Denise Henderson – 1443 Carolina Pl. – stated she is opposed to the 5th -6th grade center at Bradford Heights because Romig Rd. is dangerous when it snows. There are 30 homes on Carolina Place and with traffic they will not be able to get out of their street.

Lisa Sayre – 1412 Carolina Pl. – stated she is opposed to the 5th -6th grade center at Bradford Height. She does not want the impervious surface to increase which would cause flooding.

Beth Calvey – 1307 Stonegate Dr. – stated she does not want the Township to approve the impervious surface reduction because it is more than double.

Dale Henderson – 1443 Carolina Pl. – stated he thinks the Embreeville site would be beneficial for the school.

Eric Bouskill – 1411 Hampton Dr. – stated he wants the Board to listen to the residents. They know why the 5th & 6th grade center is not going to work. The traffic will be excessive.

John Bossong – 1651 Hemlock Cir. – stated he feels traffic will be an issue during concerts or other events at the proposed school.

Matt Weindel – 1304 Pennsford Dr. – stated he is opposed to the 5th -6th grade center at Bradford Heights.

Hugh Purnell – 1494 Sawmill Rd. – stated he is opposed to the 5th -6th grade center at Bradford Heights because of impervious surface and traffic.

Alexandra Hadfield - 1421 Hampton Dr. – stated she is opposed to the 5th -6th grade center at Bradford Heights. Currently it is busy during pickup and drop off which can be dangerous.

Brian Herkalo – 1339 Westminster Dr. – stated he is opposed to the 5th -6th grade center at Bradford Heights. There is too much traffic already due to busing and parents dropping off and picking up.

Pat Herron – 1431 Hampton Dr. – stated she is opposed to the 5th -6th grade center at Bradford Heights.

Chad Swanson – 1417 Hampton Dr. – stated he is opposed to the 5th -6th grade center at Bradford Heights. The impervious surface and traffic are an issue. He is also concerned with overflow parking during special events.

Joseph Sayre – 1412 Carolina Pl. – stated he is opposed to the 5th -6th grade center at Bradford Heights. Wants the Township to deny the impervious surface increase. There will be more traffic, the aesthetic of the neighborhood will be destroyed in addition to noise and light pollution.

Bobbie Ekdahl – 1751 W. Strasburg Rd. – inquired about the restructuring of the Land Preservation and Sustainability Committee. Mr. Yaich explained the draft resolution regarding the committee structure.

BUSINESS

MINUTES – November 8, 2022

Mr. Hines motioned to approve the November 8, 2022 Meeting Minutes as presented, second by Mrs. Abele. Motion carried 3-0.

TREASURER'S REPORT, RATIFICATION OF PAYROLL, & UPDATED MMO

Mr. Yaich reported on fund activity for the year to date and presented a list of bills to be paid. Mr. Yaich also informed the Board of a correction to the State PMRS calculation. Mrs. Abele motioned to pay the bills as presented, second by Mr. Hines. Motion carried 2-0. Mr. Hines abstained due to a conflict of interest on a certain invoice.

DEPARTMENT OF BUILDING SAFETY REPORT

Mr. Antonelli presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT REPORT

Mr. Andress presented a report on the Public Works Department that covered streets, refuse, sewer, and parks; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

Fire Chief Law presented the report for the month; a copy of the report is on file in the Township Building.

STATE POLICE REPORT

Mr. Yaich presented the State Police report for the month of November 2022; a copy is on file in the Township Building.

BUSINESS:

A. Resolution 22-17 – Land Preservation and Sustainability

Mr. Hines motioned to adopt Resolution 22-17, updating the Land Preservation and Sustainability structure, second by Mrs. Abele. Motion carried 3-0.

B. Resolution 22- 18 – Honoring Mark Gushanas for 40 years of service

Mrs. Abele motioned to adopt Resolution 22-18, honoring Mark Gushanas, second by Mr. Hines. Motion carried 3-0.

C. Resolution 22- 19 - Employee Personnel Manual

Mr. Hines motioned to adopt Resolution 22-19 updating the employee personnel manual dated December 13, 2022, second by Mrs. Abele. Motion carried 3-0.

D. Resolution 22- 20 – Appointment of BBD, LLP as Auditor for 2022 Fiscal Year

Mrs. Abele motioned to adopt Resolution 22-20 appointing BBD, LLP to audit the 2022 financial statements, second by Mr. Hines. Motion carried 3-0.

E. Resolution 22-21 – Adjusting 2022 Budget Line Items

Mr. Hines motioned to adoption of Resolution 22-21 to adjust those 2022 Budget line items that vary from the amount budgeted by ten percent or greater, second by Mrs. Abele. Motion carried 3-0

F. Resolution 22-22 - 2023 Budget

Mr. Houghton opened the public hearing to consider the proposed 2023 Budget.

There was no public comment given. Mr. Houghton closed the hearing.

Mr. Hines motioned to approve the proposed 2023 Budget and consider Resolution 22-22 establishing Fiscal Year 2023 Budget for adoption, second by Mrs. Abele. Motion carried 3-0

G. Resolution 22-23 Dedication for ROW of Marshallton Thorndale and Poorhouse Road

Mrs. Abele motioned to adopt Resolution 22-23 accepting the offer of dedication for the right-of-way of Marshallton Thorndale and Poorhouse Road that were offered under the Bradford Glen Phase VI plan, second by Mr. Hines. Motion carried 3-0

H. Resolution 22-24 Small Water and Sewer Program Grant Applications

Mr. Hines motioned to approve Resolution 22-24 designating the Township Manager as the authorized signatory and applicant for a PA Small Water and Sewer Program grant application in the amount of \$383,217.00 from the Commonwealth Financing Authority, second by Mrs. Abele. Motion carried 3-0

I. 2023 Salary Adjustments

Mrs. Abele motioned to approve the 2023 wage rates as discussed, second by Mr. Hines. Motion carried 3-0

J. Tax Exoneration – Parcel #50-4-204 – Bradford Woods HOA

Mr. Hines motioned to exonerate tax parcel #50-4-204 as submitted by Bradford Woods HOA in the amount of \$1.90, second by Mrs. Abele. Motioned carried 3-0

K. Professional Services and Escrow Agreements

Mrs. Abele motioned to approve the professional services agreement with AECOM and the Escrow Agreement with H.L. Handsel as presented to be signed by the Chairman of the Board, second by Mr. Hines. Motion carried 3-0

L. Sale of Used Municipal Equipment

Mr. Hines motioned to award the sale of the following used equipment:

1. 2015 Freightliner refuse truck to Robert Colontrelle for a price of \$50,100.00
2. 2015 Stepp MFG asphalt recycler to Richard Gonzales for a price of \$5,655.00
3. 2016 Graco ThermoLazer line striper to East Bradford Township for a price of \$6,000.00.
4. Four 100-gallon water tanks to Joe Carr for a price of \$1,450.00

Second by Mrs. Abele. Motion carried 3-0

SUBDIVISIONS:

None currently.

NOTICES

- The Board's next scheduled meeting is on Tuesday, December 27, 2022 at 7:00 p.m. if needed.
- The Historical Commission will meet on Thursday, December 15, 2022 is cancelled.
- The Recreation Commission will meet on Monday, December 19, 2022 at 6:30 p.m.
- The Board of Supervisors Organization-Business meeting will be on Tuesday, January 3, 2023 at 6:00 pm.
- The Land Preservation Committee will meet on Monday, January 9, 2023 at 7:00 p.m.
- The Planning Commission will meet on Tuesday, January 17, 2023 at 7:00 p.m.

There being no additional business, at 8:34 p.m., Mr. Hines motioned to adjourn the meeting, second by Mrs. Abele. Motion carried 3-0.

Respectfully submitted,

Justin V. Yaich
Township Secretary