

**WEST BRADFORD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. 25-13**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WEST
BRADFORD TOWNSHIP AMENDING THE WEST BRADFORD
TOWNSHIP EMPLOYEE PERSONNEL POLICY MANUAL
WHICH WAS ADOPTED BY RESOLUTION NO. 24-21 ON
DECEMBER 10, 2024.**

WHEREAS, West Bradford Township is a Second Class Township organized in the Commonwealth of Pennsylvania and governed by the Second Class Township Code, 53 P.S. §65101 *et seq.*; and

WHEREAS, Section 607 of the Second Class Township Code, 53 P.S. §65607, charges the Board of Supervisors with the governance of the Township, the authority to employ persons as may be necessary for the general conduct of Township business and to provide for the organization and supervision of persons so employed; and

WHEREAS, the Board of Supervisors believes it is essential for the proper operation of the Township to routinely update the West Bradford Township Employee Personnel Policy Manual (the "Personnel Policy") to reflect current policies of the Board of Supervisors; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of West Bradford Township that following Personnel Policy amendments shall be adopted:

Chapter I. Employment Policy:

D.) Drug and Alcohol Use

5.) *"All employees in safety sensitive positions, for example CDL drivers, must notify the Township if they are taking any legal medications which could impair their ability to safely perform their jobs. Such information will be kept confidential in accordance with the requirements of the Americans with Disabilities Act ("ADA")"* shall be added.

Chapter IV. Insurance Benefits:

C.) Life Insurance

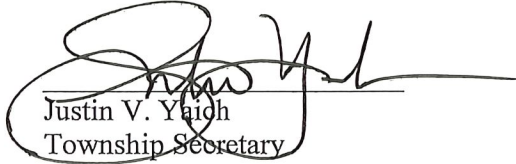
"All permanent full-time employees are covered by a life insurance policy equal to 1.5 times their annual salary as described in the Group Life Insurance Fund brochure. This plan also includes an Accidental Death & Dismemberment Policy. This coverage is effective on the first day of the month following the start date of continuous full-time employment. There is no charge to the employee, currently, for this benefit. The maximum payable amount is capped at \$250,000.00" shall replace the existing language in this section.

BE IT FURTHER RESOLVED, that this amendment to the Personnel Policy shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED, that copies of the amended Personnel Policy shall be distributed to all employees of West Bradford Township.

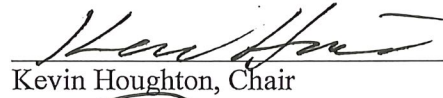
RESOLVED and ADOPTED on the 8th day of July 2025.

ATTEST:

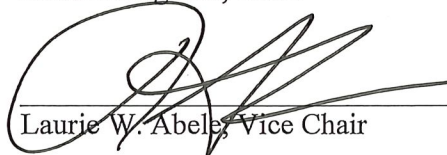


Justin V. Yaich
Township Secretary

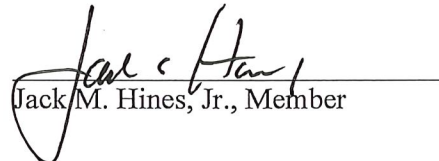
**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS**



Kevin Houghton, Chair



Laurie W. Abele, Vice Chair



Jack M. Hines, Jr., Member