TOWNSHIP OF WEST BRADFORD
1385 CAMPUS DRIVE, DOWNINGTOWN, PA 19335
610-269-4174

SHADYSIDE PARK --- ***PAVILION RESERVATION APPLICATION***

The township parks have been developed for the use and enjoyment of township citizens; however, it is recognized that at certain times it may be beneficial for park users to reserve pavilions. These reservations are for the convenience of the users and should not be construed as a claim to park facilities to the detriment of other park users. Please be advised the security fee (separate check required) for pavilion security and/or trash removal is equal to the total rental fee. Pending a pavilion inspection by the Parks Department, cash deposits may be picked up at the Township Building the week after the event. Checks will be mailed.

NAME _____

ADDRESS _____

_____

TELEPHONE _____

SIGNATURE* _____

(*My signature indicates that I have read, understood, and agree to abide by all of the "Reservation Regulations" on page 2 of this application form.)

FACILITY REQUESTED

DATE	TIME	MAXIMUM # OF PEOPLE		* FEE PER HR. - *3 HOUR MINIMUM* RESIDENT	NON-RESIDENT
			PAVILION "E" ≈ 16' X 28' (SEATING FOR 20)	$11.00/hr. *(3 hour minimum)*	$13.00/hr. *(3 hour minimum)*
			PAVILION "F" ≈ 24' X 40' (SEATING FOR 60)	$13.00/hr. *(3 hour minimum)*	$15.00/hr. *(3 hour minimum)*
			PAVILION "G" ≈ 16' x 20' (SEATING FOR 10)	$9.00/hr. *(3 hour minimum)*	$11.00/hr. *(3 hour minimum)*

CHECK MUST ACCOMPANY RESERVATION ***FEE IS NON-REFUNDABLE***

DATE RECEIVED _____ PAYMENT _____

DATE APPROVED _____ BY _____

DATE TO BE POSTED _____ BY _____

**** PLEASE SEE REVERSE SIDE FOR MORE INFORMATION**

RESERVATION REGULATIONS:

1. The fact that a group is permitted to meet at the Township recreation facility does not, in any way, constitute an endorsement of the group's policies or beliefs.
2. The Board of Supervisors in its sole discretion reserves the right to grant a written waiver from any regulations in order to resolve special problems that may arise.
3. By his/her submission of an application, applicant agrees that the Board of Supervisors and Parks and Recreation Commission shall not be held responsible or accountable for any action taken in accordance with these regulations, and shall be held harmless and immune from liability and suit by the applicant for his/her action taken pursuant to these rules and regulations.
4. Sport facilities cannot be reserved except for the use of the West Bradford Youth Association or the Downingtown School District as approved by the township. The use of sport facilities is subject to general park rules of one (1) hour usage.
5. The Board of Supervisors shall have the authority to revoke a reservation upon a finding of violation of any rule or ordinance or upon good cause shown.
6. Not more than two pavilions will be available for reservation for any time period (whether by one party or more than one party).
7. Reservations for pavilions will be posted each week on Monday. Reservations will not be accepted for any time period when the pavilion reservation schedule has already been posted.
8. Pavilion users will be responsible for the condition of the facility and trash clean-up when they leave. Screws, nails and other mechanical devices are prohibited for hanging decorations.
9. All dogs must be on leashes.
10. **Vehicles are permitted in the parking lot only – NEVER permitted in the interior of the park. VIOLATORS WILL BE PROSECUTED.**
11. Reservation fees are non-refundable.
12. The reservation is for Pavilion Rental only, not for all facilities in the Park.

PAVILION DESCRIPTIONS

PAVILION "E" ≈ 16' X 28' - ACCOMMODATES 20

- LOCATED ON THE FAR WEST SIDE OF PARK – WEST OF VOLLEYBALL COURTS
- 4 SIX-FOOT TABLES UNDER ROOF
- 2 GRILLS OUTSIDE PAVILION
- 1 TRASH CAN OUTSIDE PAVILION
- 2 HORSESHOE COURTS NEARBY

PAVILION "F" ≈ 24' X 40' – ACCOMMODATES 60

- LOCATED IN CENTER OF PARK - BEHIND HOME PLATE OF BASEBALL FIELD
- ATTACHED TO REST ROOMS
- 11 SIX-FOOT TABLES UNDER ROOF – (3 are handicap accessible)
- 5 OTHER TABLES NEARBY
- 2 GRILLS NEARBY
- TOT-LOT AND YOUTH PLAYGROUND NEARBY
- 2 BOCCE COURTS NEARBY
- 3 TRASH CANS OUTSIDE PAVILION

PAVILION "G" ≈ 16' x 20' – ACCOMMODATES 10

- LOCATED NORTHEAST OF BASKETBALL COURT
- 2 SIX-FOOT TABLES UNDER ROOF
- 2 GRILLS OUTSIDE PAVILION
- 1 TRASH CAN OUTSIDE PAVILION

ALCOHOLIC BEVERAGES, LOUD MUSIC, AMPLIFIED SYSTEMS, PA SYSTEMS, KARAOKE MACHINES, CONFETTI, AND SMOKING ARE NOT PERMITTED IN THE PARK. ELECTRICITY IS NOT AVAILABLE. WBT IS NOT RESPONSIBLE FOR NATURAL OCCURRENCES: BEES, BATS, ETC. DO NOT MOVE TABLES & BENCHES. NO GAS GRILLS ARE PERMITTED. ALL COOKING TO BE DONE ON TOWNSHIP PROVIDED CHARCOAL GRILLS.

IMPORTANT DOCUMENT! PLEASE READ CAREFULLY!

PAVILION RENTAL GUEST COUNT AGREEMENT

This Agreement is made on this ____ day of _____, 20____ by _____, ("Renter") and West Bradford Township ("Township").

Renter has reserved _____ at:

__ Broad Run Park
__ Shadyside Park
__ other _____

for a party not to exceed *_____ guests, as per the rental agreement attached hereto.
*(number here should equal number on Pavilion Reservation Application)

By executing this Pavilion Rental Guest Count Agreement the Renter hereby agrees that the actual number of attendees on all parts of the park premises at any one time during the event hours will not exceed the above-noted guest count. If the Township determines that the actual number of attendees exceeds this count the Township reserves the right to immediately revoke the rental permit, in which instance the Renter agrees to (1) forfeit any rental fee and security deposit, in its entirety, to the Township, and (2) immediately terminate the event and immediately vacate the park, if so ordered by the Township.

Renter acknowledges that it is the sole responsibility of the Renter to manage or otherwise control the number of guests attending the event.

FOR RENTER:	FOR TOWNSHIP:
_____	_____
signature	signature
_____	_____
name (printed)	name (printed)

IMPORTANT DOCUMENT! PLEASE READ CAREFULLY!