

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
ORGANIZATION & BUSINESS MEETING
JANUARY 5, 2015**

ATTENDANCE:

BOARD OF SUPERVISORS

Mark J. Blair, Chairman
John A. Haiko, Vice Chairman
Bruce W. Laverty, Member

TOWNSHIP PERSONNEL

Tommy Ryan, Township Manager
John Good, Township Solicitor
Jim Lucas, Building and Codes Director
Mike Euler, Parks Director

Chairman Mark Blair called the meeting to order at 7:01 p.m.

The Board met in Executive Session prior to this evening's meeting to discuss matters of litigation and personnel.

PUBLIC COMMENT

- Sarah Freed, East Broadview, expressed concerns with the group home in this neighborhood, including the number of vehicles parked at the property and the level of activity at the property. Ms. Freed also inquired as to the permit issued to improve parking on the property and Mr. Lucas commented on this permit. Mr. Laverty noted Federal Law affords certain protections to group homes for disabled residents. There was discussion regarding the role of the Commonwealth in the licensing and permitting of group homes. It was agreed that Ms. Freed will prepare and forward additional information to the Township Manager, for distribution to the Board.
- Doris Moore, West Broadview, commented on Township Code pertaining to group homes. There was discussion on applicable Township regulations, and the role of the Commonwealth in the licensing and permitting of group homes.
- Charles Wagner, East Broadview, stated the Township had regulated the previous group home at this location, and called for Township staff to regulate the current facility. Mr. Wagner expressed his displeasure with the efforts of Township staff to address his comments and to regulate the current facility. Mr. Blair stated the Township has never regulated group homes.
- Denise Kachin, East Broadview, commented on Township Code pertaining to group homes.
- Megan Gardea, East Broadview, expressed safety concerns related to the group home in this neighborhood.

REORGANIZATION

Election of Chairman of the Board of Supervisors

Mr. Blair motioned to appoint Mr. Haiko as Chairman of the Board of Supervisors, second by Mr. Laverty. All ayes, motion carried 3 – 0.

Election of Vice Chairman of the Board of Supervisors

Mr. Haiko motioned to appoint Mr. Laverty as Vice Chairman of the Board of Supervisors, second by Mr. Blair. All ayes, motion carried 3 – 0.

Appointment of Township Manager

Mr. Haiko motioned to appoint Tommy Ryan as Township Manager, second by Mr. Laverty. All ayes, motion carried 3 – 0.

2015 Appointments

Mr. Haiko motioned to approve the following appointments:

1. Township Manager – Tommy Ryan, to serve at the pleasure of the Board;
2. Secretary-Treasurer – Tommy Ryan, to serve at the pleasure of the Board, and to require a bond in the amount of \$2 million;
3. Finance Director & Assistant Township Treasurer – Nancy Althouse, to serve at the pleasure of the Board;
4. Zoning Officer – Tommy Ryan, to serve at the pleasure of the Board;
5. Assistant Zoning Officer – James Lucas, to serve at the pleasure of the Board;
6. Building Code Official & Junk Yard Inspector – James Lucas, to serve at the pleasure of the Board;
7. Township Fire Marshal – James Lucas, to serve at the pleasure of the Board;
8. Emergency Management Director – Glenn Allison, for the year 2015;
9. Deputy Emergency Management Director – James Lucas, for the year 2015;
10. Voting Delegate to the 2015 Annual Convention of the State Association of Township Supervisors – Mark J. Blair;
11. Representative to the Downingtown Area Recreation Consortium – Michael J. Euler, for the year 2015;
12. Township Solicitor – The Law Office of John Good, Esquire, at a rate of \$170.00 per hour;
13. Alternate Township Solicitor – Buckley, Brion, McGuire & Morris, at a rate of \$180.00 per hour;
14. Township Engineer – Edward B. Walsh & Associates, Inc., per the fee schedule on file at the Township Building;
15. Township Sanitary Sewage Engineer – URS, Inc., per the fee schedule on file at the Township Building;
16. Third Party Inspection Agency – Keystone Municipal Services, at the rate of \$62.00 per hour;
17. CPA firm to conduct FY 2014 audit – BBD, LP, pursuant to Resolution 13-15, and the January 6, 2014 contract for services;
18. Delegate to the Western Chester County Regional UCC Board of Appeals – Robert Bartilomo, for a two-year term to expire on December 31, 2016;
19. Delegate to the Brandywine-Struble Greenway Initiative – Terry Gallagher, for a one-year term to expire on December 31, 2015;
20. Representative to the Downingtown Library Board of Directors – Jack Hines, for a three-year term to expire December 31, 2017;
21. Members to the Historical Commission – Alexandra Falcone, Chris Hankins and Florence Supplee, for a three-year term to expire on December 31, 2017, and Divya Giare, Ex-Officio post, for a one-year term to expire of December 31, 2015;
22. Members to the Planning Commission – Scott Klein, for a four-year term to expire on December 31, 2018, and Chris Parker, Ex-Officio post, for a one-year term to expire on December 31, 2015;

23. Members to the Recreational Commission – Maryann Pinkston and Kori Lambert, for a four-year term to expire on December 31, 2018, and Maripat Rhoad, Ex-Officio post, for a one-year term to expire on December 31, 2015;
24. Members to the Zoning Hearing Board – Robert Bartilomo, Member, and Jonathan Stillman, Alternate Member. each for a three-year term to expire on December 31, 2017;
25. Voting Delegate to the Act 32 Tax Collection Committee – Jack Hines, to serve at the will of the Board.
26. Alternate Voting Delegate to the Act 32 Tax Collection Committee – Tommy Ryan, to serve at the will of the Board.
27. Chairman to the Vacancy Board – Jack Hines, for a one-year term to expire on December 31, 2015;
28. Township Depository – TD Bank, Pennsylvania Local Government Investment Trust; and,
29. Newspaper of Record – *Daily Local News*, West Chester.

Mr. Laverty provided a second to the above motion. All ayes, motion carried 3 – 0.

2015 Board of Supervisor Meeting Schedule

Mr. Haiko noted there was no change proposed to the current Board of Supervisors meeting schedule.

Mr. Blair motioned to schedule meetings of the Board of Supervisors in 2015 on the second Tuesday of each month at 8:00 p.m., and on the fourth Tuesday of each month at 8:00 p.m., if needed, and to schedule work sessions of the Board of Supervisors to be held before and/or after said meetings, if needed, second by Mr. Laverty. All ayes, motion carried 3 – 0.

2015 Mileage Reimbursement

Mr. Haiko noted there was no change proposed to the current mileage reimbursement policy.

Mr. Blair motioned to establish the mileage reimbursement rate for miles driven for business purposes at the rate as set by the Internal Revenue Service, currently \$0.575 per mile, second by Mr. Laverty. All ayes, motion carried 3 – 0.

MINUTES – DECEMBER 9, 2014

Mr. Laverty motioned to approve the December 9, 2014 Meeting Minutes, as presented, second by Mr. Blair. All ayes, motion carried 3 – 0.

TREASURER’S REPORT

Mr. Ryan reported on fund activity for the year to date and presented a list of bills to be paid.

Mr. Blair motioned to accept the Treasurer’s Report as presented, to pay the bills as listed and to ratify payroll, second by Mr. Laverty. All ayes, motion carried 3 – 0.

DEPARTMENT OF BUILDING SAFETY

Mr. Lucas presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT

Mr. Ryan presented a report on refuse and recyclable collection, roadway repairs and improvements, sanitary sewer treatment, vehicle fleet maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

PARKS DEPARTMENT

Mr. Euler presented a report on park maintenance, recreational programs, facility maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

There was no Fire Company report presented at this evening's meeting.

STATE POLICE REPORT

On behalf of Lt. Erin Magee, Mr. Ryan presented a report of Pennsylvania State Police activities in the Township for the previous month; a copy of this report is on file at the Township Building. Mr. Euler commented on vandalism and littering on Township property. Mr. Haiko encouraged residents to report suspicious activity and wrongdoing to the Pennsylvania State Police.

BUSINESS

Eagle Scout Proclamations

Mr. Haiko stated the Board of Supervisors was pleased to recognize eight West Bradford Township residents who had recently been awarded the coveted rank of Eagle Scout. The Eagle Scouts, in attendance at this evening's meeting, were then presented with proclamations that recognize their notable accomplishment.

Proclamation 15-01

Mr. Blair motioned to award Proclamation 15-01 to Connor Carstens, for his work to construct and repair several picnic tables for the benefit of the families in West Bradford Youth Athletics, second by Mr. Lavery. All ayes, motion carried 3 – 0.

Proclamation 15-02

Mr. Lavery motioned to award Proclamation 15-02 to Brian Bauernschmidt, for his work to improve a trail, picnic area and bridge access to the camp area, for the benefit of the families of Brandywine YMCA, second by Mr. Blair. All ayes, motion carried 3 – 0.

Proclamation 15-03

Mr. Blair motioned to award Proclamation 15-03 to Connor Johnston, for his work to build a prayer labyrinth for the benefit of the families of Marshallton United Methodist Church, second by Mr. Lavery. All ayes, motion carried 3 – 0.

Proclamation 15-04

Mr. Lavery motioned to award Proclamation 15-04 to Justin Celommi, for his work to construct an outside teaching amphitheater, benches and monogrammed podium at the Brandywine Valley Association, for the benefit of residents and tourists, second by Mr. Blair. All ayes, motion carried 3 – 0.

Proclamation 15-05

Mr. Blair motioned to award Proclamation 15-05 to Ryan Euler, for his work to construct two handicap-accessible baseball dugouts with concrete pads and walkways for the benefit of the families of West Bradford Township, second by Mr. Lavery. All ayes, motion carried 3 – 0.

Proclamation 15-06

Mr. Lavery motioned to award Proclamation 15-06 to Johny Sauerzopf, for his work to construct a kiosk at Downingtown West High School for the benefit of the cross country and track teams, second by Mr. Blair. All ayes, motion carried 3 – 0.

Proclamation 15-07

Mr. Blair motioned to award Proclamation 15-07 to Ted Schlamb, for his work to construct an outdoor reading area at West Bradford Elementary School for the benefit of the students of this community, second by Mr. Lavery. All ayes, motion carried 3 – 0.

Proclamation 15-08

Mr. Lavery motioned to award Proclamation 15-08 to Eric Sauerzopf, for his work to renovate a snack bar, kitchen and dugouts for the benefit of the athletes and families of Downingtown Little League, second by Mr. Blair. All ayes, motion carried 3 – 0.

Resolution 2015-01

Mr. Haiko noted there was no change proposed to the current emergency services areas.

Mr. Lavery motioned to approve emergency services response areas for 2015, as presented, second by Mr. Blair. All ayes, motion carried 3 – 0.

Resolution 2015-02

Mr. Blair motioned to approve the 2015 Fee Schedule, as presented, second by Mr. Lavery. All ayes, motion carried 3 – 0.

Resolution 2015-03

Mr. Lavery motioned to authorize participation in the Pennsylvania Capital City Automotive and Equipment Contract Program, second by Mr. Blair. All ayes, motion carried 3 – 0.

Supplemental Bill Run

Mr. Blair motioned to authorize the preparation of a supplemental bill run for the month of January, second by Mr. Lavery. All ayes, motion carried 3 – 0.

Administrative Leave

Mr. Blair motioned to ratify paid administrative leave for a full-time employee, effective December 31, 2014, second by Mr. Lavery. All ayes, motion carried 3 – 0.

CUA #39 – United Sports Training Center & Spirit Soccer Club of Chester County

Mr. Blair motioned to execute a Decision and Order for Conditional Use Application 39 to deny an application to serve and/or consume alcoholic beverages at the United Sports Training Center property, said Decision and Order as prepared by the Township Solicitor, second by Mr. Lavery. All ayes, motion carried 3 – 0.

CUA #38 – StanAb, LP

Mr. Haiko announced a Public Hearing will be continued to consider a request to grant conditional use approval to construct a multi-family development in an Industrial Zoning District, and to construct a portion of a steep slope on a roadway, at a 32-acre property at Boulder Drive.

At 8:14 p.m. John Good, Township Solicitor, called the Public Hearing to order. A court reporter transcribed the proceedings.

The Public Hearing was closed at 9:34 p.m. Mr. Good announced this hearing may be continued at the February 10 Board Meeting, if this is required. If further hearings are not required the Township will post this notice on its website, Mr. Good noted.

SUBDIVISIONS

There were no subdivisions considered at this evening's meeting.

NOTICES

Mr. Haiko gave the following notices:

- The January 13 and January 27 Board of Supervisors Meetings will be cancelled.
- The Elected Auditors Organization Meeting is on January 6 at 7:30 pm at the Township Building.
- The Board will next meet on February 10 at 8:00 pm at the Township Building.

There being no additional business, at 9:36 p.m. Mr. Lavery motioned to adjourn the meeting, second by Mr. Blair. All ayes, motion carried 3 – 0.

Respectfully submitted,



Tommy Ryan
Township Secretary

TR/kw