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**TOWNSHIP OF WEST BRADFORD  
RESOLUTION 04-02**

**A RESOLUTION TO SET VARIOUS FEES  
TO BE CHARGED FOR TOWNSHIP SERVICES  
THAT ARE OFFERED ON A FEE BASIS**

**Whereas**, various Ordinances call for the establishment of fees for permits, reviews, and/or inspections; and

**Whereas**, the Township provides various other services for which it charges fees; and

**Whereas**, it is helpful to have all of the fees listed in a single document for the benefit of the public;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that the following shall be the fees charged by West Bradford Township, as listed herein:

**SECTION 1 – GENERAL GOVERNMENT**

Sale of documents:

Comprehensive Plan	\$25.00
Open Space and Recreation	\$30.00
Subdivision and Land Development Ordinance	\$25.00
Zoning Ordinance	\$30.00
Zoning Maps	\$3.00
GeoPlan Maps of Property Information	\$3.00/sheet
Copies (done by staff):	
8 ½" x 11"	\$0.50/sheet
8 ½" x 14"	\$1.00/sheet
11" x 17"	\$1.50/sheet
Any other document that is printed for the Township by an outside vendor	Actual cost per document + 10%
Digital copies of materials (when available) have an additional media/production fee	\$3.00

Services:

Request for information requiring document search under half hour.	\$7.00 + any copying costs
Additional research fee per half hour	\$5.00
Mailing: Handling/postage charges based on prevailing rates	

**SECTION II – PUBLIC SAFETY**

**A. BUILDING PERMITS FOR CONSTRUCTION, ALTERATIONS, ADDITIONS AND DEMOLITION**

**New Construction**

(a) Residential, Commercial, and Industrial

Permit fees shall be based on the gross area (outside dimensions) and type of construction of each building area using the latest permit fee schedule issued by International Code Council (International Building Code and International Residential Code)

(b) Agricultural Buildings (Storage only of farm equipment, farm animals and/or products)

For first 1,000 square feet of area	\$75.00
Per additional 100 square feet or fraction thereof	\$5.00

**Additions**

(a) Additions to Single-Family Dwellings and Two-Family Semi-Detached Dwelling Units

Living Area

For each square foot or any fraction thereof (outside dimensions)	\$0.22
Use same fee as for new construction	
Minimum Fee	\$200.00

(b) Garages (attached or detached, accessory to residential)

For each 100 square feet or any fraction thereof	\$12.00
Use same fee as for new construction	
Minimum Fee (unless garage is submitted as part of a residential permit, then no minimum fee)	\$100.00

(c) Apartments and Motels

Use same fee as for new construction	
Minimum Fee	\$300.00

(d) Townhouses and Other Types of Residential Dwelling Units Not Otherwise Specifically Covered by the Fee Schedule

Use same fee as for new construction	
Minimum Fee	\$300.00

(e) Non-Residential Additions

Use same fee as for new construction	
Minimum Fee	\$300.00

**Alterations and Repairs Which Do Not Increase Area**

*Submit contract or estimate with permit application*

- (a) Residential Alterations (which do not increase area)
  - First \$1,000.00 of construction \$50.00
  - For each additional \$1,000.00 or fraction thereof \$15.00
  
- (b) Alterations to Non-Residential Structures
  - First \$1,000.00 of construction \$100.00
  - For each additional \$1,000.00 or fraction thereof \$20.00
  
- (c) Alterations to Agricultural Structures Which Do Not Increase Area
  - Per \$1,000.00 of cost of improvements or fraction thereof \$10.00

**Special Construction**

- (a) Swimming Pools
  - Inground \$300.00
  - Aboveground \$50.00
- (b) Spas, Hot Tubs \$50.00
- (c) Decks, Porches, Balconies
  - 200 square feet or less \$40.00
  - 201 square feet to 400 square feet \$60.00
  - 401 square feet to 600 square feet \$80.00
  - over 600 square feet \$100.00
- (d) Storage Sheds
  - 100 square feet or less \$20.00
  - 101 square feet to 200 square feet \$30.00
  - 201 square feet to 300 square feet \$40.00
  - over 300 square feet \$50.00
- (e) Fireplaces and Chimneys \$40.00
- (f) Woodstoves/Fireplace Inserts \$30.00
  - (Construction of chimney at same time) \$70.00
- (g) Satellite Dishes and Antennas \$50.00
- (h) Retaining Walls \$50.00
- (i) Temporary Construction Trailers & Buildings (per year) \$100.00
- (j) Driveways \$25.00
- (k) Temporary Structures (tents, membrane structures) \$50.00
- (l) Canopies and Awnings \$50.00
- (m) Signs – see Section B
- (n) Storage Tanks (aboveground and inground) \$50.00
- (o) Blasting Permits \$50.00
- (p) Mechanical Permits
  - First \$1,000.00 \$50.00
  - Each additional \$1,000.00 \$5.00

(q) Plumbing Permits	
First 5 fixtures	\$50.00
Each additional fixture	\$5.00
(r) Mobile Homes without Permanent Foundations	
Per 100 square feet or fraction thereof	\$16.00
(s) Timber Harvesting	\$50.00
(t) Pool Barriers	\$50.00
(u) Demolition	\$100.00
(v) Re-Roofing	\$30.00

**Reinspections/Temporary Use and Occupancy**

(a) If, in the opinion of the Building Official, the construction for which an inspection has been requested is not ready for the inspection, such that the inspector has to reschedule the inspection, then an additional fee shall be paid to the Township prior to the reinspection.	\$50.00 for the 1 <sup>st</sup> reinspection, increasing by \$50.00 per subsequent re-inspection of the same item (i.e., 3 <sup>rd</sup> reinspection - \$150.00)
(b) As permitted by the Building Code, the holder of a permit may request a Temporary Use and Occupancy Permit. The Building Official, at his discretion, may issue a Temporary Use and Occupancy Permit after the fee is paid to the Township.	\$50.00

**Use and Occupancy Permit Fee**

(a) Residential (per dwelling unit)	\$150.00
(b) Non-Residential (excluding Agriculture) (per unit)	\$150.00
Each four full-time employees, or any fraction thereof, Shall be equal to one unit. Each non-residential use Shall pay a fee equal to the equivalent number of units.	

**Appeals to the Building Appeals Board**

Appeals to the Building Appeals Board	\$250.00
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**B. SIGN PERMITS**

A fee shall be submitted with each sign application in the following amounts:

(a) Ground and Projecting Signs:

Up to 6 square feet inclusive	\$25.00
Over 6 square feet to 20 square feet inclusive	\$40.00
Over 20 square feet to 32 square feet inclusive	\$60.00

(b) Wall and Roof Signs:

Up to and including 50 square feet	\$60.00
For each additional 10 square feet	\$25.00

**C. HIGHWAY OCCUPANCY**

Use schedule of fees for Highway Occupancy Permits as Established by PennDOT – last revised September 1992.

**D. FIRE HYDRANTS**

Annual fee per property within 780' of hydrant	\$20.00
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Services:

Certifications	\$25.00
Late fee	10%
Court costs – for collection of past due bills	Actual costs

**SECTION III – REFUSE COLLECTION**

Semi-annual refuse billing per unit	\$81.00 (\$13.50/month)
Late fee for quarterly refuse bill (after due date of bill)	10%
Trash stickers (one sticker to be used for each bag of refuse)	\$2.00/sticker
Leaf bags	\$1.00 for 3 bags
Replacement recycle bins	\$6.00 per bin

Services:

Temporary interruption of service – per request	\$10.00
Certifications	\$25.00
Court costs – for collection of past due bills	Actual costs

**SECTION IV – ZONING**

**A. GENERAL**

Zoning Hearing Board application	\$400.00
Conditional Use application	\$500.00
Zoning Permit application – when not in combination with another permit, i.e., building permit	\$30.00

**B. ANNUAL PERMITS**

Bed & Breakfast Inn	\$100.00
Mobile Home Park	
Base Fee	\$15.00
Each Occupied Lot	\$2.00
Junk Yard	\$250.00

**SECTION V – SUBDIVISION AND LAND DEVELOPMENT**

1. Every applicant, at the time of filing an application for approval of a subdivision or land development plan, shall pay to the Township of West Bradford a basic filing fee and escrow deposits for reasonable and necessary charges by the Township’s professional consultants in accordance with the following schedule:

**A. SUBDIVISION APPLICATION**

(1) Plan showing from two (2) through and including three (3) lots:	
Filing Fee	\$200.00
Escrow – Initial Deposit	\$800.00
Escrow – Minimum Balance	\$400.00
(2) Plan showing from four (4) through and including ten (10) lots:	
Filing Fee (for the first 3 lots)	\$250.00
Filing Fee (for each additional lot)	\$30.00
Escrow – Initial Deposit	\$3,000.00
Escrow – Minimum Balance	\$1,000.00
(3) Plan showing eleven (11) or more lots:	
Filing Fee (for the first 10 lots)	\$360.00
Filing Fee (for each additional lot)	\$30.00
Escrow – Initial Deposit (for the first 10 lots)	\$3,000.00
Escrow – Initial Deposit (for each additional lot)	\$50.00
Escrow – Minimum Balance	\$3,000.00

**B. LAND DEVELOPMENT PLAN**

(1) Plan showing less than ten (10) acres of development:	
Filing Fee	\$500.00
Escrow – Initial Deposit	\$2,000.00
Escrow – Minimum Balance	\$1,000.00

(2) Plan showing from ten (10) through and including forty-nine (49) acres of development:	
Filing Fee (for the first 10 acres)	\$500.00
Filing Fee (for each additional acre)	\$50.00
Escrow – Initial Deposit	\$8,000.00
Escrow – Minimum Balance	\$2,000.00

(3) Plan showing fifty (50) acres or more:	
Filing Fee (for the first 50 acres)	\$2,500.00
Filing Fee (for each additional acre)	\$50.00
Escrow (for the first 50 acres)	\$10,000.00
Escrow (for each additional acre)	\$200.00
Escrow – Minimum Balance	\$2,500.00

2. Every applicant, after receiving final approval of a subdivision or land development plan, but before any building permits may be issued or any construction commenced, shall pay to the Township escrow deposits in accordance with the following schedule:

**A. SUBDIVISION APPLICATION**

(1) The Township, in reviewing the amount to be escrowed as part of the Completion and Payment Bond, to guarantee construction of public improvements, shall among other things consider the anticipated engineer review costs to inspect the construction of the improvements, which fees will be incurred as said construction is undertaken. The Township Engineer shall furnish to the Township an estimate of the anticipated fees. The Township shall then notify the developer and surety of the estimated amount of engineering review fees and voucher the same to developer and surety who shall pay the same to the Township to be held by the Township in escrow.

(2) For other administrative and consultants in addition to all engineering fees:	
Escrow (per lot)	\$100.00
Escrow – Minimum Balance	\$100.00

**B. LAND DEVELOPMENT**

(1) Plan showing less than ten (10) acres of development:	
Escrow – Initial Deposit	\$5,000.00
Escrow – Minimum Balance	\$500.00

(2) Plan showing from ten (10) through and including forty-nine (49) acres of development:	
Escrow – Initial Deposit	\$15,000.00
Escrow – Minimum Balance	\$1,000.00

(3) Plan showing fifty (50) acres or more:	
Escrow – Initial Deposit	\$20,000.00
Escrow – Minimum Balance	\$1,000.00

3. The escrow deposit for site plan review referred to in Paragraph 2.A.(1) herein shall be used to pay for engineering reviews, unusual administrative costs, consultant (including but not limited to legal) review of subdivision plans, agreements and performance guarantees and other miscellaneous costs of application review, but does not include a deposit for site inspections or other monitoring during development. The amounts for such review will in no event exceed the rate or cost charged by the Township’s consultants for the Township. When the amount of the initial escrow deposit falls below the appropriate minimum amount indicated above, the applicant shall be notified by the Township secretary to file sufficient additional monies to bring the balance of the escrow account up to the amount initially deposited. Upon final approval of a subdivision or land development plan, whatever unneeded funds remain in the escrow account, upon request shall be returned to the applicant.
  
4. The escrow deposit during construction referred to in Paragraph 2.A.(2) herein shall be used to pay for site inspections and other monitoring during development, as well as whatever other administrative and consultant fees are incurred during development. The amounts for such review will in no event exceed the rate or cost charged by the Township’s consultants in their work for the Township. When the initial escrow deposit falls below the appropriate minimum amount indicated above, the applicant shall be notified by the Township secretary to file sufficient additional monies to bring the balance of the escrow account up to the amount initially deposited. When all construction is complete and all public improvements have been accepted for dedication by the Township and there are no outstanding charges to be placed against the escrow account, any remaining balance shall be returned to the applicant.
  
5. Escrow deposit shall be held without interest.
  
6. Recreational Fee-In-Lieu of Mandatory Land Dedication  
Per Dwelling Unit (of required recreational land per SLDO)      \$2,000.00
  
7. Transportation Impact Fee Per Weekday P.M. Peak Hour  
Trip Generated – Within Act 209 District      \$1,678.23

**SECTION VI – PARKS DEPARTMENT**

Pavilion rentals (based on size of pavilion)	
<i>Three-hour minimum charge</i>	
Residents	\$8.00 - \$12.00/hour
Non-residents	\$10.00 - \$14.00/hour

Tennis court keys (one-time fee)	
Residents	\$20.00
Non-residents	\$35.00

**SECTION VII – CONSULTANT FEES**

Rebill of various consultant fees according to fee schedules on file at the Township.

**SECTION VIII**

All Resolutions inconsistent herewith are repealed and of no force and effect.

**SECTION IX– DISCLAIMER**

The failure to list, in this Resolution, a fee that is properly listed elsewhere shall not obviate the responsibility to pay that fee.

*Adopted this 5<sup>th</sup> day of January 2004.*

*Attest:*

*Township of West Bradford  
Board of Supervisors:*

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*Jack M. Hines, Jr.  
Secretary*

\_\_\_\_\_  
*Bruce W. Laverty, Chairman*

\_\_\_\_\_  
*Mark J. Blair, Vice-Chairman*

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*John A. Haiko, Member*