

TOWNSHIP OF WEST BRADFORD
1385 CAMPUS DRIVE, DOWNINGTOWN, PA 19335
610-269-4174

BROAD RUN PARK -- PAVILION RESERVATION APPLICATION

The township parks have been developed for the use and enjoyment of township citizens; however, it is recognized that at certain times it may be beneficial for park users to reserve pavilions. These reservations are for the convenience of the users and should not be construed as a claim to park facilities to the detriment of other park users. Please be advised that there is now a \$20.00 deposit fee (separate check required) for pavilion security and/or trash removal. Pending a pavilion inspection by the Parks Department, cash deposits may be picked up at the Township Building the week after the event. Checks will be mailed.

NAME _____

ADDRESS _____

TELEPHONE _____

SIGNATURE* _____

(*My signature indicates that I have read, understood, and agree to abide by all of the "Reservation Regulations" on page 2 of this application form.)

FACILITY REQUESTED

<u>DATE</u>	<u>TIME</u>	<u>APPROX # OF PEOPLE</u>	<u>* FEE PER HR. - 3 HOUR MINIMUM</u>		
			RESIDENT	NON-RESIDENT	
			PAVILION A 24' X 52' (Seating for 80)	\$12.00/hr. (3 hour minimum)	\$14.00/hr. (3 hour minimum)
			PAVILION B 24' X 28' (Seating for 24)	\$8.00/hr. (3 hour minimum)	\$10.00/hr. (3 hour minimum)
			PAVILION C 24' x 36' (Seating for 60)	\$10.00/hr. (3 hour minimum)	\$12.00/hr. (3 hour minimum)
			PAVILION D 30' X 36' (Seating for 80))	\$10.00/hr. (3 hour minimum)	\$12.00/hr. (3 hour minimum)

***CHECK MUST ACCOMPANY RESERVATION**

***FEE IS NON-REFUNDABLE**

DATE RECEIVED _____ PAYMENT _____

DATE APPROVED _____ BY _____

DATE TO BE POSTED _____ BY _____

**** PLEASE SEE REVERSE SIDE FOR MORE INFORMATION**

RESERVATION REGULATIONS:

1. The fact that a group is permitted to meet at the Township recreation facility does not, in any way, constitute an endorsement of the group's policies or beliefs.
2. The Board of Supervisors in its sole discretion reserves the right to grant a written waiver from any regulations in order to resolve special problems that may arise.
3. By his/her submission of an application, applicant agrees that the Board of Supervisors and Parks and Recreation Commission shall not be held responsible or accountable for any action taken in accordance with these regulations, and shall be held harmless and immune from liability and suit by the applicant for his/her action taken pursuant to these rules and regulations.
4. Sport facilities cannot be reserved except for the use of the West Bradford Youth Association or the Downingtown School District as approved by the Township. The use of sport facilities is subject to general park rules of one (1) hour usage.
5. The Board of Supervisors shall have the authority to revoke a reservation upon a finding of violation of any rule or ordinance or upon good cause shown.
6. Not more than two pavilions will be available for reservation for any time period (whether by one party or more than one party).
7. Reservations for pavilions will be posted each week on Monday. Reservations will not be accepted for any time period when the pavilion reservation schedule has already been posted.
8. Pavilion users will be responsible for the condition of the facility and trash clean-up when they leave. Screws, nails and other mechanical devices are prohibited for hanging decorations.
9. **Vehicles are permitted in the parking lot only – NEVER permitted in the interior of the park. VIOLATORS WILL BE PROSECUTED.**
10. Reservation fees are non-refundable.
11. All dogs must be on leashes.
12. The reservation is for Pavilion Rental only, not for all facilities in the Park.

PAVILION DESCRIPTIONS

PAVILION A – ACCOMMODATES 80

- 24' X 52' LOCATED IN CENTER OF PARK ABOVE THE BASKETBALL COURT.
- 8 SIX-FOOT TABLES UNDER ROOF, 5 SIX-FOOT TABLES NEARBY.
- 1 GRILL OUTSIDE PAVILION, 3 NEARBY
- 2 TRASH CANS OUTSIDE PAVILION

PAVILION B - 24' X 28' – ACCOMMODATES 24

- LOCATED IN CENTER OF PARK NEXT TO IN-LINE SKATING RINK, ATTACHED TO REST-ROOMS.
- 4 SIX-FOOT TABLES UNDER ROOF
- 1 TRASH CAN OUTSIDE PAVILION, 4 NEARBY

PAVILION C - 24' x 36' – ACCOMODATES 60

- LOCATED NEAR POND
- 5 SIX-FOOT TABLES UNDER ROOF, 5 SIX-FOOT TABLES NEARBY.
- 1 GRILL OUTSIDE PAVILION, 2 NEARBY
- 2 TRASH CANS OUTSIDE PAVILION

PAVILION D - 30' X 36' – ACCOMODATES 80

- LOCATED NEAR YOUTH PLAY AREA SWINGS AND TOT LOT
- 8 SIX-FOOT TABLES UNDER ROOF, 5 SIX-FOOT TABLES NEARBY. NO GRILL AT PAVILION
- 1 TRASH CAN OUTSIDE PAVILION, 2 NEARBY
- 4 GRILLS AND 6 SIX-FOOT TABLES ARE LOCATED IN THE WOODED AREA ACROSS THE TRAIL, SOUTHEAST OF TOT-LOT

**ALCOHOLIC BEVERAGES,
LOUD MUSIC, AMPLIFIED
SYSTEMS, PA SYSTEMS,
KARAOKE MACHINES,
CONFETTI, AND SMOKING
ARE NOT PERMITTED IN
THE PARK. ELECTRICITY IS
NOT AVAILABLE. WBT IS
NOT RESPONSIBLE FOR
NATURAL OCCURRENCES:
BEES, BATS, ETC.**