

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
ORGANIZATION & BUSINESS MEETING
JANUARY 3, 2012**

ATTENDANCE:

BOARD OF SUPERVISORS

Mark J. Blair, Chairman
John A. Haiko, Vice Chairman
Bruce W. Laverty, Member

TOWNSHIP PERSONNEL

Tommy Ryan, Township Manager
Randy Behmke, Public Works Director
Jim Lucas, Building and Codes

Chairman Mark Blair called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

- Neal Doll, Ridgeview Circle, commented on the toter replacement fee and toter specifications.
- Mark Slouf, Cann Road, inquired as to the Marshallton Streetscapes Project. Mr. Slouf thanked the Board for their work on this project. Mr. Slouf recommended the Township install pedestrian crossing signage in the Village.
- Glenn Allison, Fire Chief, West Bradford Fire Company, noted a drainage problem at the Marshallton Fire Station frontage to West Strasburg Road.

ELECTION OF CHAIRMAN OF THE BOARD OF SUPERVISORS

Mr. Blair motioned to appoint Mr. Haiko as Chairman of the Board of Supervisors, second by Mr. Laverty. All ayes, motion carried 3 – 0.

ELECTION OF VICE CHAIRMAN OF THE BOARD OF SUPERVISORS

Mr. Haiko motioned to appoint Mr. Laverty as Vice Chairman of the Board of Supervisors, second by Mr. Blair. All ayes, motion carried 3 – 0.

MINUTES – December 13, 2011

Mr. Laverty motioned to approve the December 13, 2011 Meeting Minutes, as presented, second by Mr. Blair. Motion carried 2 – 0, with one abstention. Mr. Haiko announced he abstained from voting because he did not attend the December 13, 2011 Board Meeting.

TREASURER'S REPORT

Mr. Ryan presented a list of bills to be paid.

DEPARTMENT OF BUILDING SAFETY

Mr. Lucas presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT

Mr. Behmke presented a report on refuse and recyclable collection, roadway repairs and improvements, sanitary sewer treatment, vehicle fleet maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

PARKS DEPARTMENT

On behalf of Mr. Euler, Mr. Behmke presented a report on park maintenance, recreational programs, facility maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

Chief Allison presented a report on Company activities for the previous month; a copy of this report is on file at the Township Building. Chief Allison thanked the Board for their support of the Fire Company in 2011.

STATE POLICE REPORT

The Pennsylvania State Police did not submit a report for this evening's meeting.

BUSINESS

2012 Appointments

Mr. Haiko motioned to approve the following appointments:

- Township Manager – Tommy Ryan, to serve at the pleasure of the Board;
- Secretary-Treasurer – Tommy Ryan, to serve at the pleasure of the Board, and to require a bond in the amount of \$2 million;
- Finance Director & Assistant Township Treasurer – Nancy Althouse, to serve at the pleasure of the Board;
- Zoning Officer – Tommy Ryan, to serve at the pleasure of the Board;
- Assistant Zoning Officer – James Lucas, to serve at the pleasure of the Board;
- Building Code Official & Junk Yard Inspector – James Lucas, to serve at the pleasure of the Board;
- Township Fire Marshal – James Lucas, to serve at the pleasure of the Board;
- Emergency Management Director – Glenn Allison, for the year 2012;
- Assistant Emergency Management Director – James Lucas, for the year 2012;
- Voting Delegate to the 2012 Annual Convention of the State Association of Township Supervisors – Mark J. Blair;
- Representative to the Downingtown Area Recreation Consortium – Michael J. Euler, for the year 2012;
- Township Solicitor – The Law Office of John Good, Esquire, at a rate of \$170.00 per hour;
- Alternate Township Solicitor – Buckley, Brion, McGuire, Morris & Sommer, at a rate of \$175.00 per hour;
- Township Engineer – Edward B. Walsh & Associates, Inc., per the fee schedule on file at the Township Building;
- Township Sanitary Sewage Engineer – URS, Inc., per the fee schedule on file at the Township Building;
- Third Party Inspection Agency – Keystone Municipal Services, at the rate of \$60.00 per hour;
- Brandywine Creek Greenway – Terry Gallagher, to a term to expire December 31, 2012;
- Emergency Services Board – Richard Coster, Tommy Ryan and Joseph Solecki, each to a term to expire December 31, 2015;
- Historical Commission – Florence Supplee, to a term to expire December 31, 2014;
- Planning Commission, Members – Robert Lyng and Karen DeFazio, each to a term to expire December 31, 2015;
- Planning Commission, Ex-Officio Member – David McClung, to a term to expire December 31, 2012;

- Zoning Hearing Board, Member – Robert Bartilomo, to a term to expire December 31, 2014;
- Zoning Hearing Board, Alternate Member – Jonathan Stillman, to a term to expire December 31, 2014;
- Vacancy Board – Dennis Dougherty, for the year 2012.
- Voting Delegate to the Act 32 Tax Collection Committee – Jack M. Hines, Jr., to serve at the pleasure of the Board;
- Alternate Voting Delegate to the Act 32 Tax Collection Committee – Mark J. Blair, to serve at the pleasure of the Board; and,
- Township Depository –TD Bank, Pennsylvania Local Government Investment Trust;

Mr. Blair provided a second to the above motion. All ayes, motion carried 3 – 0.

2012 Meeting Schedule

Mr. Haiko noted the Board of Supervisors will meet on the second and fourth Tuesdays of each month. Meetings will begin at 8:00 p.m., to be preceded by a work session at 7:30 p.m. Mr. Haiko noted the meeting on the fourth Tuesday will be conducted only as needed.

Newspaper of Record

Mr. Haiko motioned to approve the *Daily Local News* as the Township newspaper of record in 2012, second by Mr. Laverty. All ayes, motion carried 3 – 0.

Resolution 12-01 – Emergency Service Response Areas

Mr. Ryan noted no change to emergency service response areas was proposed. Mr. Haiko motioned to approve the emergency service response areas for 2012 as presented, second by Mr. Blair. All ayes, motion carried 3 – 0.

Resolution 12-02 – 2012 Fee Schedule

Mr. Ryan noted proposed fees had been calculated to recover Township costs to provide certain services. Jeff Callahan, Broad Run Road, objected to the increase of certain fees. Mr. Laverty motioned to approve the 2012 Fee Schedule as presented, second by Mr. Blair. All ayes, motion carried 3 – 0.

Resolution 12-03 – Cooperative Purchasing Agreement

Mr. Ryan discussed a cooperative purchasing arrangement with the City of Harrisburg, and noted that membership in this consortium is at no cost to the Township. Mr. Blair motioned to approve Township membership in a cooperative purchasing agreement with the City of Harrisburg in 2012, second by Mr. Laverty. All ayes, motion carried 3 – 0.

IRS Mileage Reimbursement Rate

Mr. Haiko motioned to adopt the mileage reimbursement rate as established by the United States Internal Revenue Service, second by Mr. Laverty. All ayes, motion carried 3 – 0.

December and January Bill Runs

Mr. Laverty motioned to pay the December and January bill runs as presented, second by Mr. Blair. All ayes, motion carried 3 – 0.

Supplemental Bill Run

Mr. Haiko motioned to direct the Administration to process a supplemental bill run for January, and to present these payments for ratification at the February 14 Board Meeting, second by Mr. Blair. All ayes, motion carried 3 – 0.

SUBDIVISIONS

- There were no subdivisions considered at this evening's meeting.

NOTICES

Mr. Haiko gave the following notices:

- The elected Auditors will meet on January 4 at 7:30 p.m.
- The Planning Commission will hold their Organization Meeting and Formal/Work Session on January 4 at 8:00 p.m.
- The January 24 Board Meeting will not be held.
- The Board will next meet on February 14 at 8:00 p.m.
- Refuse and recycling collection regularly scheduled for Monday, January 2 will be collected on Wednesday, January 4.

There being no additional business, at 7:35 p.m. Mr. Lavery motioned to adjourn the meeting, second by Mr. Blair. All ayes, motion carried 3 – 0.

Respectfully submitted,



Tommy Ryan
Township Secretary