

**WEST BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS/SUBDIVISION MEETING
DECEMBER 13, 2011**

ATTENDANCE:

BOARD OF SUPERVISORS

Mark J. Blair, Chairman
Bruce W. Lavery, Member

TOWNSHIP PERSONNEL

Tommy Ryan, Township Manager
Randy Behmke, Public Works Director
Jim Lucas, Building and Codes

Chairman Mark Blair called the meeting to order at 8:00 p.m.

PUBLIC COMMENT

- Mark Slouf, Cann Road, thanked the Township for its support of the Friends of Martin's Tavern Tree Lighting Event.
- Mark Slouf inquired as to the Marshallton Streetscapes Project.
- Jeff Callahan, Broad Run Road, inquired as to the Marshallton Streetscapes Project.

MINUTES – November 7, 2011 & November 17, 2011

Mr. Lavery motioned to approve the November 7, 2011 Meeting Minutes and the November 17, 2011 Meeting Minutes, as presented, second by Mr. Blair. All ayes, motion carried 2 – 0.

TREASURERS REPORT

Mr. Ryan reported on fund activity for the year to date, and presented a list of bills to be paid. Mr. Lavery motioned to accept the Treasurers Report as presented and to pay the bills as listed, second by Mr. Blair. All ayes, motion carried 2 – 0.

DEPARTMENT OF BUILDING SAFETY

Mr. Lucas presented a report on code enforcement, zoning and like activities for the previous month; a copy of this report is on file at the Township Building.

FIRE COMPANY REPORT

Glenn Allison, West Bradford Fire Company Fire Chief, presented a report on Company activities for the previous month; a copy of this report is on file at the Township Building.

PUBLIC WORKS DEPARTMENT

Mr. Behmke presented a report on refuse and recyclable collection, roadway repairs and improvements, sanitary sewer treatment, vehicle fleet maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

PARKS DEPARTMENT

On behalf of Mr. Euler, Mr. Behmke presented a report on park maintenance, recreational programs, facility maintenance and like activities for the previous month; a copy of this report is on file at the Township Building.

STATE POLICE REPORT

State Trooper Kyle Kutz presented a report of Pennsylvania State Police activities in the Township for the previous month; a copy of this report is on file at the Township Building.

BUSINESS

2012 Budget – Public Hearing

Mr. Blair opened a Public Hearing to consider the 2012 Budget. Mr. Ryan noted the Budget had been advertised as required by law. Mr. Ryan provided a brief overview of the Budget's seven funds, citing key receipts and expenditures for the coming months. The 2012 Budget does not include a property tax and does not include an increase in the Earned Income Tax. Mr. Ryan noted the 2012 Budget increases the hydrant rental fee to \$24 from \$22 per year; increases the refuse fee to \$210 from \$198 per year, and increases the sanitary sewer fee to \$814 from \$750 per year. Mr. Ryan noted the increases were needed to recover the Township's costs to provide these important services.

Mr. Callahan inquired as to Liquid Fuel Funds and the proposed sanitary sewer fee.

There being no additional questions, Mr. Blair closed the Public Hearing.

Resolution 11-25 – 2012 Budget

Mr. Blair motioned to approve the 2012 Budget as presented, second by Mr. Lavery. All ayes, motion carried 2 – 0.

Resolution 11-26 – Amending the Agricultural Security Area

Mr. Blair motioned to approve a Resolution to properly enroll Tax Parcel Number 50-6-51.3 in the West Bradford Agricultural Security Area, second by Mr. Lavery. All ayes, motion carried 2 – 0.

Resolution 11-27 – Amending Certain 2011 Budget Items

Mr. Lavery motioned to approve a Resolution amending 2011 General Fund receipts and expenditures that deviated from the amounts budgeted by ten percent or more, pursuant to the Second Class Township Code, second by Mr. Blair. All ayes, motion carried 2 – 0.

2012 Insurance

Mr. Lavery motioned to authorize the Township Manager to execute a proposal for certain insurances as provided by Travelers' Insurance, second by Mr. Blair. All ayes, motion carried 2 – 0.

Year-End Bill Run

Mr. Blair motioned to direct the Township Manager to prepare the year-end bill run, second by Mr. Lavery. All ayes, motion carried 2 – 0.

SUBDIVISIONS

- There were no subdivisions considered at this evening's Meeting.

NOTICES

Mr. Blair gave the following notices:

- The Organization Meeting and the January Business Meeting will be held on Tuesday, January 3, 2012, to begin at 7:00 PM. The December 27 Board meeting is cancelled.
- The Board of Supervisors will not hold subdivision meetings throughout 2012 unless necessary. Subdivision work will take place at the Business Meetings due to the lack of subdivision applications.
- The Planning Commission will conduct an Organization Meeting and Formal Session on Wednesday January 4, 2012 beginning at 8:00 PM. Elected Auditors will meet on this same date at 7:30 PM.
- The Township office will be closing at 1:00 PM on Wednesday, December 14 for the staff holiday party. The Compost Site will be closing at 12:30 PM on this date.
- Santa Claus will be touring Township neighborhoods on the West Bradford Fire Company fire truck and handing out candy canes on Saturday, December 17.
- The Township offices will be closed on Friday and Monday, December 23 and December 26; and again on Monday, January 2 for the holidays.
- Refuse and Recycling will not be collected on Friday, the 23. These collections will occur on Wednesday, December 21.
- Refuse/Large Item and Recycling will not be collected on Monday, December 26. These collections will occur on Wednesday, December 28.
- Refuse and Recycling will not be collected on Monday, January 2. These collections will occur on Wednesday, January 4.
- Christmas Trees may be brought to the Township Campus for recycling until January 31, 2012. Please place them in the designated spot. The West Bradford Township Composting Site is also available on Wednesdays and Saturdays from 9:00 AM to 2:00 PM for Christmas tree and other yard waste drop-off, except for the early closure at 12:30 PM on Wednesday, December 14 (see above).
- Boy Scout Troop #52 will collect Christmas trees curbside for an \$8 donation by appointment only. A link to scheduling directions is on the home page of westbradford.org.

There being no additional business, at 8:46 p.m. Mr. Blair motioned to adjourn the meeting, second by Mr. Laverty. All ayes, motion carried 2 – 0.

Respectfully submitted,



Tommy Ryan
Township Secretary