

**TOWNSHIP OF WEST BRADFORD
RESOLUTION 09-07**

A RESOLUTION TO ALLOW THE WEST BRADFORD TOWNSHIP OPEN RECORDS OFFICER TO SERVE AS THE OPEN RECORDS OFFICER FOR THE WEST BRADFORD FIRE COMPANY TO INSURE COMPLIANCE WITH THE PENNSYLVANIA RIGHT TO KNOW LAW, P.S. § 66.1 et seq., AS AMENDED, TO PROVIDE ACCESS TO PUBLIC RECORDS OF WEST BRADFORD FIRE COMPANY.

WHEREAS the Commonwealth Office of Open Records has determined that volunteer fire companies provide an essential government service and, as such, are an agency covered by the Commonwealth Right-To-Know Law, and;

WHEREAS the West Bradford Fire Company is a volunteer fire company serving West Bradford Township, and;

WHEREAS the Fire Company does not employ any office staff and all records are maintained by volunteers, and;

WHEREAS the Township does have an Open Records Officer who is employed by the Township to manage requests for records in compliance with the Right-To-Know Law, and;

WHEREAS in order to assist the Fire Company in this regard, the Township does intend to have its Open Records Officer serve in that same capacity for the volunteer fire company so as to relieve the Fire Company of a potential burden in following the proper requirements in making records available to the public, and;

WHEREAS upon agreement by the Board of Directors of the West Bradford Fire Company that they do not intend to name one of their volunteers to be their Open Records Officer and do agree that the West Bradford Township Open Records Officer shall serve as the Open Records Officer for the Fire Company, and;


WHEREAS with the knowledge that the Township Open Records Officer will request appropriate records from the Fire Company upon public request and is not liable for records not directly under his/her control, and;

WHEREAS this same Resolution when adopted by both the Township and the Fire Company and signed by the appropriate officers of both entities shall serve to memorialize this agreement and the Township Open Records Officer shall be the same for the Fire Company.

NOW THEREFORE BE IT and it hereby is resolved by the Board of Supervisors of West Bradford Township and when signed by the proper officers of the West Bradford Fire Company that the Open Records Officer of the Township shall be the Open Records Officer for the West Bradford Fire Company. The Fire Company shall post notice that its Open Records Officer is the Open Records Officer of West Bradford Township.


RESOLVED THIS 26th DAY OF MAY, 2009

Attest:




Jack M. Hines, Jr.
Secretary

**Township of West Bradford
Board of Supervisors:**



John A. Haiko, Chairman



Bruce W. Lavery, Vice Chairman



Mark J. Blair, Member

ADOPTED BY THE BOARD OF DIRECTORS OF WEST BRADFORD FIRE COMPANY

THIS _____ DAY OF _____, 2009

Attest:

**West Bradford Fire Company
Board of Directors:**

Butch Collins, Secretary

Gary Gordon, President